

Risk assessment

Name of Section or Activity	Indoor Kayaking	Date of risk assessment	15 th April 2021	Name of who undertook this risk assessment	Danny Bain
	Kayaking in a Pool to build Skills and confidence Note - No Permit required as Pools come under Class C Water in accordance with POR Rule 9.44b	Date of next review	August 2024		

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	Young people, Leaders, Visitors?	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	<i>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</i>
Slips, Trips and Falls	All	- Check floor is clear of obstacles that are likely to increase the risk of slips, trips & falls - Leader to brief all persons not to run around the edge of the pool and to beware of puddles that could be slippery - Spectators are to wear suitable footwear that provides adequate grip.	
Water - Drowning	Instructors, Participants	- Heavy clothing such as boots, jeans not to be worn. - A shore-based leader providing additional supervision shall have access to a throwline and be competent in its use and how to perform a rescue using a throwline. - If participant cannot swim 25 metres unaided, a well-fitted buoyancy aid should be provided. - Water confidence/safety should be carried out prior to session (leader to check record of when participant last took part in this activity) - Buoyancy aids should be checked regularly for damage before use. - A qualified lifeguard or competent leader should be present when using the pool.	
Spray Decks - Drowning	Instructors, Participants	- Leader to demonstrate how to put on and pop a spray deck before going on the water - Capsize drills are to be utilised to provide training for participants on how to safely exit the boat when using a spray deck - Leader to check spray decks before launching – specifically checking the handle of on the outside. - Consider not using spray decks for younger/less experienced participants (cubs and younger scouts).	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

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Different water depths - head bangs, concussion if capsizing	Instructors, Participants	- Instructor to have a basic knowledge of depth of venue and use appropriate parts of the water for different skills and games. - Capsize drills are to take part in a suitable depth of water, Water to be checked with a paddle	
Paddles - Nosebleeds, concussion, cuts, broken nose	Instructors, Participants	- Instructors to control spacing between participants during session ensure sufficient space when paddling and performing 'helicopter turns' - Paddles to be inspected for sharp edges prior to use - Safety briefings to take place before games are played. - Participants are to be briefed not to wave paddles around	
Sharp objects in water – cut, infection	Instructors, Participants	- Suitable footwear to be worn by all participants entering the water – water shoes or light trainers - Area to be checked for any obvious sharp hazards prior to entering the water	
Overheating / under heating - Hypothermia / hyperthermia	Instructors, Participants	- Instructors should ensure that group is appropriately clothed for the weather - Instructors should ensure group is appropriately hydrated and monitor the state of all individuals within the group.	
Strikes by boat - Concussion, bruises, broken bones	Instructors, Participants	- Instructors to provide good group supervision and control space between participants. - Instructors to monitor water conditions activity as required	
Failure of Equipment - Injury	Instructors	- Any Group owned equipment to be checked for damage prior to use; any damaged equipment is to be reported to the QM and not used - Equipment only to be set up by or under supervision by competent Leaders	
Weather – Sunstroke, Hypothermia, Sunburn,	All	Weather to be checked prior to commencing activity; Activity to be modified to suit weather conditions.	
First Aid	All	At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity.	
Supervision	All	- Supervision of YP to comply with Ratios listed on Activity permit and POR - Clear responsibilities are to be outlined in the briefing to Leaders and Participants - A qualified lifeguard or competent leader should be present when using the pool.	

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Emergency Situations	All	Leaders, Swimmers and Paddlers to be briefed to exit the pool as quickly as safely possible should an emergency situation occurs.	
Behaviour	All	- Behavioural expectations of all persons involved in the activity to be briefed before the activity commences. 1-1 support to be provided for any participants with learning, behavioural or physical disabilities. - Warning signs and Lifeguards to be obeyed at all times. - No Diving or jumping into shallow water - No Pushing / Horseplay / splashing others - Repeated contravention of the rules / instructions will result in the session being stopped and the participant withdrawn.	

Checked by Line Manager	Tris Cocks GSL 10 th May 2021	Checked by Executive	Lesley Dingle Group Chair 31 st May 2021
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Version Control

Date	Version	Changed by	Comments
15 th April 2021	1	Danny Bain	Initial Version
28 th August 2023	1.1	Paul Woodward	Reviewed

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