

Risk assessment

Name of Section or Activity	Camping – Lightweight Expedition Permit Activity	Date of risk assessment	9 th May 2021	Name of who undertook this risk assessment	Tris Cocks
	Including the Erection of Tents	Date of next review	August 2024		

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Locational Hazards	All	A separate risk assessment has been produced for the location of the camp. Mitigations as set out in that document should be followed	
Manual Handling – Strain, Injury	All	- Expedition members to be trained in how to correctly pack and load their rucksack - Expedition members are recommended to carry no more than 25% of their bodyweight - Heavy items (tents, Trangia etc.) are to be broken down into lighter items and shared with the members of the expedition - Stop lifting if pain or discomfort is felt.	
Fire – Burns / injury	All	- No Naked flames to be left unattended - If using flammable liquids for cooking (Meths etc.) ensure it is fully cooled before putting back into carry bottles	
Carbon Monoxide – Death	All	- No Fires or open flame heating to be used in tents - Windows and / or doors to be opened to provide ventilation when using naked flames to cook inside a tent	
Trees – Falling wood / Lightning strikes	All	- Expedition members to assess prevailing wind conditions and wind strength / forecast when pitching tents - Tents not to be erected under large trees with dead branches / lots of ivy.	
Cooking	All	A separate risk assessment has been produced for Cooking. Mitigations as set out in that document should be followed	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

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Allergies – Illness	All	- Any persons with allergies are to notify the leader in charge / expedition members prior when planning the expedition so the correct mitigations can be put into place. - Separate cooking equipment & storage facilities are to be used to ensure there is no Cross-Contamination between foods that could create an allergic reaction	
Food Storage – Illness	All	Expedition members to be trained in correct food storage techniques prior to the expedition taking place.	
Waste Food – Vermin & Rodents	All	Waste food to be placed into bin bags and disposed of in a suitable bin.	
Slips, Trips and Falls - Injury	All	- Leaders / Expedition members to survey the area prior to the camp taking place - Participants to wear suitable footwear for the area with laces tied - Participants to be briefed not to run through / under tent guy lines.	
Darkness at night – Trips & Falls	All	- All participants to know where their torch is prior to it getting dark - Ensure participants are familiar with the layout prior to it getting dark	
Dehydration - Illness	All	- Regular drink breaks to be incorporated into the planned expedition - Everyone to be aware of where drinking water can be found - River water not to be drunk without purifying first. i.e. Puritabs or Water filter - Only water from fast flowing rivers or streams should be used if potted water isn't available	
Hygiene	All	- Hands are to be washed prior to eating / preparing food. - Antibacterial hand gel / sanitiser to be available to all members of the expedition team	
Lost Participants	All	- Leader to have a copy of the expedition route to “check in” with the expedition member’s at regular intervals along the route. - Expedition members must be trained on what protocols to take should they become lost. - Expedition members to have a means of making contact in the event of an emergency	

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First Aid	All	- At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity. - Expedition members to have be trained in basic first aid and have a suitable first aid kit within the group.	
Safeguarding / Child protection	All	- All adults staying overnight shall have a valid DBS Check. - All adults to have seen the latest copy of the Scout "Yellow Card"; Safeguarding Code of Practice – Version 7. - Two adults shall be present at all times whilst on camp. - Children to be discharged only to their parent/guardian or another person if prearranged with the leader in charge.	
Medication	All	- Leader in charge is to be informed of any Personal prescribed medication requirements upon arrival. - Expedition members shall inform the leader in charge if any medication is administered	
Weather – Sunstroke, Hypothermia, Sunburn,	All	- Weather to be checked prior to commencing the Expedition - Planned activities to be modified to suit weather conditions	
Behaviour	All	Behavioural expectations of all persons involved in the activity to be briefed before the Expedition commences.	
Supervision	All	- Supervision of YP to be within minimum ratios as specified in POR. - Clear responsibilities are to be outlined in the briefing to Leaders and Participants - At least one Leader present shall hold a valid Nights Away Permit for Lightweight Expedition Camping - The Leader in charge shall submit a Night Away Notification (NAN) form prior the camp taking place.	

Risk assessment

Erecting Tents

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Manual Handling – Strain, Injury	All	- Where possible aids are to be used when moving heavy objects such as trolleys, sack truck, wheelbarrow etc. - Heavy items are to be broken down into lighter items where possible - People to work in pairs or groups to move heavy / bulky items - Stop lifting if pain or discomfort is felt.	
Mallets / Hammers – Injury, Bruising	All	- Younger sections to be shown how to correctly use Mallets and Hammers. This includes keeping hands below the head of the peg and - Close supervision to be given to younger / inexperienced persons when using mallets - Distance to be kept between people when using mallet	
Poles – Injury, Impalement	All	- Poles to be kept on the ground until ready for use - Poles with Spikes are to be kept pointed towards the ground when being moved - Long poles to be carried by multiple persons to enable both ends to be controlled. - Nobody to run whilst carrying poles	
Pegs – Failing due to incorrect size and use	All	- Pegs to be suitable for tent size/ type, ground type and weather conditions - Correct type of hammer / mallet to be used for each peg type i.e. wooden mallet for wooden pegs. Rubber mallet for small metal pegs, Lump hammer for large metal pegs - Pegs not to be pushed into the ground using feet	
Trip Hazards	All	- Any Pegs / Pole or Guy lines that pose a trip hazard are to be highlighted using hazard tape or similar - Consider using solar lights to highlight the trip hazards at night.	
Raising & Lowering tents – Injury, damage to equipment	All	- Nominated 'leader' (Adult or Young Person) to direct raising and lowering tents to ensure the load is equally spread and in control. - When erecting larger tents / marquees brief is to be given so each person knows what is required of them	

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		- Large tents to be erected into the prevailing wind direction - Suitable training to be given before erecting large tents.	
Weather - Wind - Failing Pegs / Guys & Tents	All	- Regular checks of tents to be performed during strong wind - Additional guy lines and pegs to be utilised as required. Consider 'cross pegging' to reduce the risk of pegs pulling out	
Weather - Rain – soft ground, loose guy ropes	All	- Regular checks of tents to be performed during heavy rain, look for risk of flooding, and soft ground which could result in pegs coming loose. - If using Hemp Guy lines, regular adjustments are required as the rope expands and contracts depending on the weather	
Wet Equipment	All	All tents to be aired and / or dried before being putting away in the store	
Faulty Equipment	All	- Equipment to be checked for faults before or during each use - Any Damaged or Faulty Equipment to be reported to the QM - The User is to check all parts are present and report any missing items to the QM before putting the items back in the store	
Behaviour	All	Behavioural expectations of all persons involved in the activity to be briefed before the Activity commences.	
Supervision	All	- Supervision of YP to be within minimum ratios as specified in POR. - Clear responsibilities are to be outlined in the briefing to Leaders and Participants	

Checked by Line Manager	Paul Woodward AGSL 15 th May 2021	Checked by Executive	Lesley Dingle Group Chair 31 th May 2021
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Version Control

Date	Version	Changed by	Comments
09 th May 2021	1	Tris Cocks	Initial Version
28 th August 2023	1.1	Paul Woodward	Reviewed – added line about fast flowing water in Dehydration section.

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Version 1.1

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