

## Risk assessment

|                             |                                     |                         |                                |                                            |            |
|-----------------------------|-------------------------------------|-------------------------|--------------------------------|--------------------------------------------|------------|
| Name of Section or Activity | General Use of the Hut in the Woods | Date of risk assessment | 13 <sup>th</sup> December 2020 | Name of who undertook this risk assessment | Tris Cocks |
|                             |                                     | Date of next review     | August 2024                    |                                            |            |

| Hazard Identified? / Risks from it?                                                                   | Who is at risk?                  | How are the risks already controlled?<br>What extra controls are needed?                                                                                                                                                                                                                                                                                                                            | What has changed that needs to be thought about and controlled?                                                                                                                      |
|-------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Hazard</b> – something that may cause harm or damage.<br><b>Risk</b> – the chance of it happening. | Young people, Leaders, Visitors? | <b>Controls</b> – Ways of making the activity safer by removing or reducing the risk from it.<br>For example - you might use a different piece of equipment or you might change the way the activity is carried out.                                                                                                                                                                                | Keep <b>checking</b> throughout the activity in case you need to change it...or even <b>stop</b> it! This is a great place to add comments which will be used as part of the review. |
| Access and Egress - Injury                                                                            | All                              | <ul style="list-style-type: none"> <li>Door and side window are to be open when the Hut in the Woods is in use</li> <li>The Bridge is to be placed across the river and checked for stability prior to use by participants</li> <li>The Main gate to access the hut in the woods is to be shut and locked when not in use</li> </ul>                                                                |                                                                                                                                                                                      |
| Slips Trips and Falls - Injury                                                                        | All                              | <ul style="list-style-type: none"> <li>Participants to be briefed to wear suitable footwear prior to the activity taking place (ankle support and good tread)</li> <li>Torches to be used whilst moving around the site in darkness</li> <li>Leaders to move and trip hazards such as fallen wood / trees</li> <li>Boundaries and Hazards are to be briefed to participants upon arrival</li> </ul> |                                                                                                                                                                                      |
| Hazards from above - Injury                                                                           | All                              | <ul style="list-style-type: none"> <li>Leaders to visually check for deadwood suspended in trees around the immediate vicinity of the area being used.</li> </ul>                                                                                                                                                                                                                                   |                                                                                                                                                                                      |
| Storage of wood – Injury from falling wood                                                            | All                              | <ul style="list-style-type: none"> <li>Leaders to oversee the storage of wood in the hut</li> <li>Chopped wood only to be stored in the wood rack or kindling baskets</li> <li>Rings of wood to be stored so that they won't roll and are suitably chocked</li> </ul>                                                                                                                               |                                                                                                                                                                                      |
| Fire – Injury / Burns & Loss of equipment                                                             | All                              | <ul style="list-style-type: none"> <li>All fires to be extinguished after use</li> <li>No smouldering wood to be stored inside the Hut</li> <li>Fire to be supervised by a leader at all times</li> <li>Fire Buckets to be in close proximity to the fire</li> </ul>                                                                                                                                |                                                                                                                                                                                      |

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

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|--------------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Beer Keg Oven - Burns                      | All             | <ul style="list-style-type: none"> <li>Fire box to be checked clear of debris and animals prior to use</li> <li>Heatproof Gloves are to be used when opening and closing the Oven</li> <li>Oven only to be used by Leaders and Responsible Participants</li> </ul>                                                                                                                                                                                        |                                                                 |
| Water – Drowning                           | All             | <ul style="list-style-type: none"> <li>Everybody to be briefed to cross the river using the Bridge.</li> <li>Any person who are entering the river are to be supervised by a leader</li> </ul>                                                                                                                                                                                                                                                            |                                                                 |
| Water – Injury / Illness                   | All             | <ul style="list-style-type: none"> <li>Suitable footwear to be worn whilst in the river to protect from cuts and grazes</li> <li>Water to purified if it to be used for drinking water.</li> </ul>                                                                                                                                                                                                                                                        |                                                                 |
| Nettles & Brambles – Stings & rashes       | All             | <ul style="list-style-type: none"> <li>Participants asked to wear long trousers to reduce the risk of injury</li> </ul>                                                                                                                                                                                                                                                                                                                                   |                                                                 |
| Security – Loss of equipment               | All             | <ul style="list-style-type: none"> <li>Hut and Gate to be locked when not in use.</li> <li>Gate code not to be shared with unauthorised persons</li> </ul>                                                                                                                                                                                                                                                                                                |                                                                 |
| Failure of Equipment – Injury              | All             | <ul style="list-style-type: none"> <li>Equipment to be checked for damage prior to use; any damaged equipment is to be reported to the QM and not used</li> <li>Equipment only to be set up by or under supervision by competent Leaders</li> </ul>                                                                                                                                                                                                       |                                                                 |
| Weather – Sunstroke, Hypothermia, Sunburn, | All             | <ul style="list-style-type: none"> <li>Weather to be checked prior to commencing activity; Activity to be modified to suit weather conditions.</li> <li>Leaders to ensure participants have access to correct clothing for the weather conditions, prior to commencing the activity</li> <li>Leaders to ensure that suitable clothing is worn throughout the activity for the current weather conditions, i.e. Waterproofs, Sun hat, Coat, Hat</li> </ul> |                                                                 |
| Behaviour                                  | All             | <ul style="list-style-type: none"> <li>Behavioural expectations of all persons involved in the activity to be briefed before the activity commences.</li> </ul>                                                                                                                                                                                                                                                                                           |                                                                 |
| Supervision                                | All             | <ul style="list-style-type: none"> <li>Supervision of YP to be within minimum ratios as specified in POR.</li> </ul>                                                                                                                                                                                                                                                                                                                                      |                                                                 |
| First Aid                                  | All             | <ul style="list-style-type: none"> <li>At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity.</li> </ul>                                                                                                                                                                                                                                                                     |                                                                 |

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| <b>Checked by<br/>Line Manager</b> | Paul Woodward<br>AGSL<br>16 <sup>th</sup> December 2020 | <b>Checked by Executive</b> | Lesley Dingle<br>Group Chair<br>11 <sup>th</sup> February 2021 |
|------------------------------------|---------------------------------------------------------|-----------------------------|----------------------------------------------------------------|

### Version Control

| Date                           | Version | Changed by    | Comments        |
|--------------------------------|---------|---------------|-----------------|
| 13 <sup>th</sup> December 2020 | 1       | Tris Cocks    | Initial Version |
| 28 <sup>th</sup> August 2023   | 1.1     | Paul Woodward | Reviewed        |
|                                |         |               |                 |
|                                |         |               |                 |