

Risk assessment

Name of Section or Activity	Administering First Aid	Date of risk assessment	7 th December 2020	Name of who undertook this risk assessment	Stacey Weaver
		Date of next review	September 2025		

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Danger & Hazards - Injury	First Aider	- First Aider shall assess area for dangers before approaching casualty - First Aider shall remove hazards prior to approaching Casualty i.e. isolate electrical supplies if present, isolate Gas if smell of gas, remove broken glass - First Aider shall not put themselves at risk if danger still exists	
Hazards to casualty - Further injury	Casualty	- First Aider to assess area for dangers to casualty before approaching patient - First Aider shall remove hazards prior to approaching Casualty i.e. isolate electrical supplies if present, isolate Gas if smell of gas, remove broken glass	
Bodily Fluids (Blood, saliva & urine) – Infection to First Aider	First Aider	- Appropriate PPE to be worn by First Aider (minimum of Gloves) - First Aider to consider using Vent-aid if providing CPR - Area to be Cleaned after any first aid incident involving loss of bodily fluids	
Allergies – Anaphylactic shock	All	- Leader & First Aider to be aware of Allergies when providing First Aid / Medication i.e. Latex, Penicillin etc. - First Aid kits to contain Latex free gloves and plasters	
Lack of Positive Aid post incident – Deficiency in first aid kits	First Aider, Leaders	- Leaders and First Aider to provide Positive Aid post any incident, such as replacing any used equipment from the first aid kit. Correctly disposing of medical waste (double bagged). - Reassurance to be given to persons involved in the incident and information on counselling / people to talk to given if required. - First Aider to Fill in the Accident report form and report to the District Commissioner & The Scout Association if required.	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

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Medication – Incorrect use, Overdose	First Aider, Leader	- Medication to be securely stored away from YP - Prescribed medication only to be administered to the prescribed user with parental permission and a record of dosage maintained. 'Over the Counter' medication (Calpol, Paracetamol, Piriton etc.) only to be given in prescribed dosage with parental permission and a record of dosage maintained.	
First Aid	All	- At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity. - First Aid kit to be replenished should any items be used - First Aid kit to be regularly checked and any items with a close expiry dates replaced	
Weather – Sunstroke, Hypothermia, Sunburn,	All	- Leader to check weather conditions and assess how the conditions will affect participants, i.e. sunstroke, hypothermia. - First Aider to be mindful of hazards presented by weather when treating casualty, i.e. Wind – falling trees, Rain – Flooding, Sun – Sunstroke and Heat Exhaustion.	
Supervision	All	Supervision for the rest of the Group of YP to be within minimum ratios as specified in POR whilst First Aider is providing Emergency Aid.	

Checked by Line Manager	Tris Cocks GSL 15 th December 2020	Checked by Executive	Lesley Dingle Group Chair 11 th February 2021
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Version Control

Date	Version	Changed by	Comments
7 th December 2020	1	Stacey Weaver	Initial Version
28 th August 2023	1.1	Paul Woodward	Reviewed
10 th November 2024	1.2	Paul Woodward	Reviewed

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