

Risk assessment

Name of Section or Activity	Work undertaken by Contractors at the Scout Hut	Date of risk assessment	8 th February 2021	Name of who undertook this risk assessment	Tris Cocks
		Date of next review	September 2025		

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	Young people, Leaders, Visitors?	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
High Risk Activities / un-isolated utilities – Injury and accidents	Contractors	- Contractors to provide a copy of their Risk Assessment and / or Method Statement for any work being undertaken at the scout hut. - Contractors are to be made aware of the Isolation points for Gas, Electric & Water - Contractors only to work on systems they are certified for – Gas Safe, NICEIC etc. - Contractor to register and provide certification for the work they have undertaken	
Contractors working alone – Potential accident and not being found	Contractors	- Lone working by Contractors is to be avoided where possible - If working alone; the Leader / committee member controlling the work is to regularly check in with the contractor - Contractors to inform the Leader / Committee member when work is completed.	
Accident – Injury whilst alone	Contractors	- All contractors working at the hut are to be aware of where the first aid kit is located - Contractors are to be aware of emergency details located by the entrance door - Contractors must have mobile phone nearby to call for help should it be required	

Checked by Line Manager	Paul Woodward AGSL 12 th May 2021	Checked by Executive	Lesley Dingle Group Chair 31 st May 2021
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Version Control

Date	Version	Changed by	Comments
8 th February 2021	1	Tris Cocks	Initial Version
28 August 2023	1.1	Paul Woodward	Reviewed
10 th November	1.2	Paul Woodward	Reviewed

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety