

Risk assessment

Name of Section or Activity	Free Time	Date of risk assessment	10 th January 2021	Name of who undertook this risk assessment	Tris Cocks
		Date of next review	January 2027		

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<i>Hazard</i> – something that may cause harm or damage. <i>Risk</i> – the chance of it happening.	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Participants out of Sight – Injury	Young People	<ul style="list-style-type: none"> YP to be told the boundaries and where they are allowed to be Leaders to tell YP where they can be found in an emergency Leaders to regularly check on YP during the free time 	
Lone young person – Lost Person	Young People	<ul style="list-style-type: none"> YP are to be in a group with a minimum of 4 people On larger events; Leaders to brief YP on who they can ask for help i.e. leaders with a certain colour Scarf / High Viz etc 	
Emergency Situations	All	<ul style="list-style-type: none"> Leaders to tell YP where they can be found in an emergency Leaders to have a set method of recalling YP i.e. whistle, horn, shout etc. YP to be told that they should never leave one person alone i.e. in an emergency situation, 1 person stays with the casualty and 2 people go for help. 	
Weather – Sunstroke, Hypothermia, Sunburn,	All	<ul style="list-style-type: none"> Weather to be checked prior to commencing activity; Activity to be modified to suit weather conditions. Consider smaller travel games to be used in tents in bad weather. Correct Clothing for weather to be checked prior to commencing activity i.e. Waterproofs, Sun hat, Coat, Hat etc. Ensure YP are hydrated during activities and free time especially in hot weather 	
First Aid	All	<ul style="list-style-type: none"> At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity. 	
Behaviour	All	<ul style="list-style-type: none"> Behavioural expectations of all persons involved in the activity to be briefed before the activity commences. 	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

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Supervision	All	<ul style="list-style-type: none"> Although not providing direct Supervision of YP; the supervision must always be within the minimum ratios as specified in POR. 	

Checked by Line Manager	Paul Woodward Assistant GSL 18 th January 2021	Checked by Executive	Lesley Dingle Group Chair 23 rd March 2021
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Version Control

Date	Version	Changed by	Comments
10 th January 2021	1	Tris Cocks	Initial Version
28 th August 2023	1.1	Paul Woodward	Reviewed – Added line in Weather section - Hydration
17 th February 2026	1.2	Paul Woodward	Reviewed

Additional information can be found in the *Safety Checklist for Leaders* and other information at scouts.org.uk/safety