

Risk assessment

Name of Section or Activity	Archery Adventurous Activity	Date of risk assessment	9 th December 2020	Name of who undertook this risk assessment	Clare Bain
		Date of next review	January 2027		

Line ID	Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
1	Participants shooting arrows before archery starts - Injury	Participants, Instructors and bystanders	<ul style="list-style-type: none"> Group briefing must take place before participants are given bows and arrows. 	
2	Shot or hit by an arrow - Injury	Participants, Instructors and bystanders	<ul style="list-style-type: none"> Clear range area identified and marked out. Instructors to position themselves so that they can observe all participants. Safety instructions/Range Rules to be given during the briefing and repeated during the session as appropriate. Arrows to point down range, towards the ground or somewhere between the two at all times (except when removing from the targets). Bows to be correctly stores pointing to the ground when not in use 	
3	Falling on an arrow – Injury	Participants, Instructors	<ul style="list-style-type: none"> Participants shown how to carry arrows and warned not to run when carrying arrows. Range to be inspected for slip/trip hazards prior to commencement of session. 	
4	Running into an arrow - Injury	Participants, Instructors	<ul style="list-style-type: none"> No running on range at any time 	
5	Hit by falling target - Injury	Participants, Instructors	<ul style="list-style-type: none"> Arrows to be withdrawn from target by placing hand on target, to anchor target, and pulling out arrow 	
6	Damaged or broken equipment - Injury	Participants, Instructors	<ul style="list-style-type: none"> All equipment to be checked by instructors prior to use. Damaged equipment to be withdrawn from service until repaired or scrapped. 	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Risk assessment

Line ID	Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
7	Arm hit by bow string – Friction burn	Participants	<ul style="list-style-type: none"> Participants to wear long sleeves and arm guards to be available to be worn on if required; to be worn on the inner forearm of the arm holding the bow 	
8	Incorrect Bows - Muscular strains	Participants	<ul style="list-style-type: none"> Participants to be provided with bows of appropriate draw strength 	
9	Unauthorised person entering range - Injury	All	<ul style="list-style-type: none"> Notices to be placed on entry doors if shooting indoors informing people not to enter until cleared by range supervisor Area to be closely monitored Participants are not permitted forward of the firing line unless cleared and permitted by the range supervisor Shooting to cease immediately should any unauthorised person or animal enter the range 	
10	Unauthorised Use – Injury / Damage to Equipment	All	<ul style="list-style-type: none"> Bows, Arrows and Target Equipment to be locked away when not in use 	
11	Weather – Sunstroke, Hypothermia, Sunburn,	All	<ul style="list-style-type: none"> Weather to be checked prior to commencing activity; Activity to be modified to suit weather conditions. instructors ensure participants have access to correct clothing for the weather conditions, prior to commencing the activity Leaders to ensure that suitable clothing is worn throughout the activity for the current weather conditions, i.e. Waterproofs, Sun hat, Coat, Hat 	
12	First Aid	All	<ul style="list-style-type: none"> At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity. 	
13	Behaviour	All	<ul style="list-style-type: none"> Behavioural expectations of all persons involved in the activity to be briefed before the activity commences. 1-1 support to be provided for any participants with learning, behavioural or physical disabilities. 	
14	Supervision	All	<ul style="list-style-type: none"> Supervision of YP to comply with Ratios listed on Activity permit and POR 	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

Risk assessment

Line ID	Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
			<ul style="list-style-type: none"> • Clear responsibilities are to be outlined in the briefing to Leaders and Participants • If the activity is being led by a Scout Leader; they shall hold a valid Adventurous Activity permit for Archery 	

Checked by Line Manager	Tris Cocks GSL 16 th December 2020	Checked by Executive	Lesley Dingle Group Chair 11 th February 2021
--------------------------------	---	-----------------------------	--

Version Control

Date	Version	Changed by	Comments
09 December 2020	1	Clare Bain	Initial Version
16 December 2020	1	Tris Cocks	Approved
12 July 2023	1.1	Paul Woodward	Reviewed – Spelling errors corrected. Line 2, hit added to risk.
17 th February 2026	1.2	Paul Woodward	Reviewed