

Risk assessment

Name of Section or Activity	General Use of the Hut in the Woods	Date of risk assessment	13 th December 2020	Name of who undertook this risk assessment	Tris Cocks
		Date of next review	July 2027		

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	Young people, Leaders, Visitors?	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Access and Egress - Injury	All	<ul style="list-style-type: none"> • Door and side window are to be open when the Hut in the Woods is in use • The Bridge is to be placed across the river and checked for stability prior to use by participants • The Main gate to access the hut in the woods is to be shut and locked when not in use 	
Slips Trips and Falls - Injury	All	<ul style="list-style-type: none"> • Participants to be briefed to wear suitable footwear prior to the activity taking place (ankle support and good tread) • Torches to be used whilst moving around the site in darkness • Leaders to move and trip hazards such as fallen wood / trees • Boundaries and Hazards are to be briefed to participants upon arrival 	
Hazards from above - Injury	All	<ul style="list-style-type: none"> • Leaders to visually check for deadwood suspended in trees around the immediate vicinity of the area being used. 	
Storage of wood – Injury from falling wood	All	<ul style="list-style-type: none"> • Leaders to oversee the storage of wood in the hut • Chopped wood only to be stored in the wood rack or kindling baskets • Rings of wood to be stored so that they won't roll and are suitably chocked 	
Fire – Injury / Burns & Loss of equipment	All	<ul style="list-style-type: none"> • All fires to be extinguished after use • No smouldering wood to be stored inside the Hut • Fire to be supervised by a leader at all times • Fire Buckets to be in close proximity to the fire 	

Additional information can be found in the [Safety Checklist for Leaders and other information at scouts.org.uk/safety](https://scouts.org.uk/safety)

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Beer Keg Oven - Burns	All	<ul style="list-style-type: none"> • Fire box to be checked clear of debris and animals prior to use • Heatproof Gloves are to be used when opening and closing the Oven • Oven only to be used by Leaders and Responsible Participants 	
Water – Drowning	All	<ul style="list-style-type: none"> • Everybody to be briefed to cross the river using the Bridge. • Any person who are entering the river are to be supervised by a leader 	
Water –Injury / Illness	All	<ul style="list-style-type: none"> • Suitable footwear to be worn whilst in the river to protect from cuts and grazes • Water to purified if it to be used for drinking water. 	
Nettles & Brambles – Stings & rashes	All	<ul style="list-style-type: none"> • Participants asked to wear long trousers to reduce the risk of injury 	
Security – Loss of equipment	All	<ul style="list-style-type: none"> • Hut and Gate to be locked when not in use. • Gate code not to be shared with unauthorised persons 	
Failure of Equipment – Injury	All	<ul style="list-style-type: none"> • Equipment to be checked for damage prior to use; any damaged equipment is to be reported to the QM and not used • Equipment only to be set up by or under supervision by competent Leaders 	
Weather – Sunstroke, Hypothermia, Sunburn,	All	<ul style="list-style-type: none"> • Weather to be checked prior to commencing activity; Activity to be modified to suit weather conditions. • Leaders to ensure participants have access to correct clothing for the weather conditions, prior to commencing the activity • Leaders to ensure that suitable clothing is worn throughout the activity for the current weather conditions, i.e. Waterproofs, Sun hat, Coat, Hat 	
Behaviour	All	<ul style="list-style-type: none"> • Behavioural expectations of all persons involved in the activity to be briefed before the activity commences. 	
Supervision	All	<ul style="list-style-type: none"> • Supervision of YP to be within minimum ratios as specified in POR. 	
First Aid	All	<ul style="list-style-type: none"> • At least one leader to hold a current first aid qualification and to have easy access to a first aid kit suitable for the activity. 	

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Checked by Line Manager	Paul Woodward AGSL 16 th December 2020	Checked by Executive	Lesley Dingle Group Chair 11 th February 2021
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Version Control

Date	Version	Changed by	Comments
13 th December 2020	1	Tris Cocks	Initial Version
28 th August 2023	1.1	Paul Woodward	Reviewed
17 th February 2026	1.2	Paul Woodward	Reviewed

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